

Manager, Emergency Management

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Date: Dec 19, 2022

Location: Calgary, Alberta, Canada

Company: Trans Mountain

Trans Mountain operates Canada's only pipeline system transporting oil products to the West Coast. We deliver approximately 300,000 barrels of petroleum products each day through 1,150 kilometres of pipeline in Alberta and British Columbia, and 111 kilometres of pipeline in Washington state.

As the Manager, Emergency Management with Trans Mountain, you'll have the opportunity to work with a progressive and fast-paced group of experts in the Emergency Management Department. This position is based in our Calgary Head Office reporting to the Director, Emergency Management. The Manager will provide expertise in the implementation and maintenance of Trans Mountain emergency management and fire protection programs in accordance with government regulations and Trans Mountain policies. The Trans Mountain program includes all elements included in the Integrated Safety and Loss Management System including response equipment, employee training, exercises and documentation necessary to maintain a high level of preparedness to implement an effective response to any pipeline or facility incident.

Key Responsibilities

- Manage the development, implementation, and maintenance of Emergency Management related documentation and management system.
- Manage the development, implementation, and maintenance of EM-related training and exercises to ensure an effective response to emergencies in accordance with regulatory requirements.
- Attend internal and external Emergency Management meetings as needed to maintain relationships and ensure continual liaison and consultation activities are occurring with stakeholders.
- Maintain oversight of the Business Continuity Program
- Manage the development, implementation and maintenance of the Education Program including delivery of presentations.
- Manage emergency response equipment inventory to ensure an effective response to releases. This includes tracking inventory, budgeting, purchasing, and managing maintenance programs. Track changes in technology and participate in R&D as required.
- Engage with project leads and other project personnel as required during project application, construction, and commissioning phases.
- Implement and oversee the operational Emergency Management Budget.
- Respond to emergencies and be able to fill various incident command system positions.

Qualifications and Professional Experience

- Bachelor's degree in a related field, such as Emergency Management, Engineering Sciences, Safety, Humanities, Social Sciences.
- Minimum of 15 years emergency management experience preferably in the petroleum industry with increasing responsibilities and project complexity.
- Experience with spill response and industrial fire system operation, maintenance, and design.
- H2S Alive, First Aid/CPR, WHIMIS, TDG, ICS 100-300, HAZWOPER certifications would be considered an asset.

- Confidence and ability to communicate effectively to all levels of the organization, external customers, and stakeholders.
- Ability to write clearly and concisely for different types of audiences and deliver presentations.
- Flexible schedule and able to work effectively within a team and maintain a professional and respectful manner with co-workers and external parties.
- Ability to successfully perform multiple tasks in high pressure and time restricted situations.
- Ability to review technical documents and summarize for other departments and/or Sr. Management.

Other Requirements and Information

- Must have a valid driver's license and passport for travel to the United States of America (USA)
- Approximately 50% travel is required and varies at different times of the year.

We Build Careers and Pipelines That Last

Our story is about determination, resourcefulness and resilience. It's about charting our own course, finding innovative solutions to challenging problems and doing the right thing. It was true when Trans Mountain became a company in 1951 and it's just as true today. We welcome new members to our team that embrace the qualities in our story, that thrive on the new path and directions we take. Our culture is one of care and taking our responsibilities seriously. If you would like to contribute to our culture, then join our journey.

At rewarding opportunity:

- Competitive compensation
- Comprehensive benefits programs including flexible benefits, pension and savings plans
- Focus on health, safety and mental well-being of our workforce

In keeping with Trans Mountain's commitment to maximize benefits for communities, priority will be given to qualified candidates from Indigenous, local and regional communities along the Trans Mountain existing, and expansion, pipeline corridor.

In Alberta, the existing pipeline system spans the traditional territories of Treaty 6, 7 and 8, and the Métis Nation of Alberta (Zone 4).

In British Columbia, the system crosses the traditional territories of numerous First Nations that are affiliated with the Secwepemc, Dakelh (Carrier), Nlaka'pamux, Syilx/Okanagan, Interior and Coast Salish, Stó:lo, as well as the Métis.

Trans Mountain also operates through 15 First Nation Reserves located within the region spanning the BC interior through Fraser Valley.

Our Commitment to Diversity and Inclusion

Trans Mountain is committed to supporting diversity and individual differences. The diverse viewpoints and cultural knowledge that our employees bring to work enrich our organization's collective cultural understanding, which is reflected in the work we do every day. Trans Mountain welcomes new team members from traditionally underrepresented groups, including women, Indigenous Peoples, members of visible minorities and persons with disabilities.

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