

NEC Native Education College is the largest private Indigenous College in Vancouver and also works with First Nations and Indigenous organizations to deliver programs in locations throughout British Columbia. NEC works to strengthen Indigenous communities through offering programs to lead employment and higher learning.

Position Summary:

The Vice President of Academics will have direct supervisory responsibility for the Dean of Academics, Dean of Outreach, Dean of Continuing Education, Marketing, and Manager of Academic Integrity. There will be the opportunity for the VP to work on strategic projects as directed by the President.

Core Competencies:

- In-depth knowledge of the Canadian post-secondary organizational and policy environment, with relevant experience in academic administration, and familiarity with academic culture and organization.
- A proven track record of leading cross-functional teams in planning and review, budget development, academic organization, and administration.
- Demonstrated ability to lead significant change, mentor, and develop individuals and teams, and engage a broad range of people in pursuit of organizational vision and goals.
- Demonstrated knowledge and skills in teaching, pedagogy, and educational leadership as well as educational practices, issues, and trends.
- Attuned to current developments in advanced learning design and technology.
- Ability to foster a culture of innovation, continuous learning, inclusiveness and must be familiar with academic organizational culture and administration, including human resources, policy development, and implementation.
- Successful track record in working with others, either individually, as a team player or as a leader to accomplish goals, objectives, and desired outcomes through dialogue, collaboration, and negotiation.
- Strong business and financial acumen and an ability to foster a culture of timely and evidence-based decision making, accountability, and entrepreneurialism.
- Superior listening skills with an accessible, consultative management style.
- A high degree of diplomacy and tact.
- A high level of integrity, credibility, sound judgment, and resourcefulness in decision making and problem-solving.
- Demonstrated inter-cultural understanding and a commitment to equity and diversity led from an Indigenous perspective.
- Broad familiarity with indigenous students and their unique needs.

Specific Accountabilities.

- Create and steer the strategic vision for the current and future of NEC's academic programming, to include outreach and continuing education.
- Monitor, mentor, and supervise areas of academics and have skills and knowledge to implement change, and improvement plans, on a regular basis.
- Leading by the values of the longhouse, provide dependable HR support, mentorship, and guidance to Managers, and Faculty.
- Plan, develop, implement, and manage efficient and effective post-secondary education programming by providing leadership and support to Academic team, and by liaising with government, local nations, employers, and multiple stakeholder organizations.
- Collaborate and contribute to project-based work with senior management team, committees, as required.

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Native Education College

Where Learners Become Leaders

Qualifications:

- Masters or Doctoral degree with a record of scholarly activity.
- A minimum of five to seven (5-7) years of college or senior administrative experience.
- Preferred minimum of 5 years of relevant post-secondary leadership/administrative experience (for example as a Dean, Associate/Assistant Dean, Chair of a large department or similar post-secondary administrative position)
- Demonstrated leadership capacity and skills to set clear goals and the ability to empower and engage staff and stakeholders.
- Excellent supervisory/coaching/team skills.
- Commitment to quality in education and the ability to manage continuous improvement from concept to reality.
- Skills in developing and managing partnerships at multiple levels.
- Ability to use budget/financial administration skills.
- Ability to manage in a unionized environment.

Terms:

Appointment to this full time, excluded position will require a formal criminal record check, the details of which may preclude finalizing an offer of employment. Preference will be given to qualified Indigenous applicants.

Closing Date:

Start Date:

Hours:

Salary:

Open Until Filled

To Be Negotiated

35 hours per week

Salary based on skills, education, and experience

Please submit your resume and a cover letter outlining your interest and detailing how you meet the above qualifications. NEC encourages individuals from equity-seeking groups to apply. Only short-listed applicants will be contacted. Send your application to info@necvancouver.org, with VP Search in the Subject Line.