

Building Service Worker
SUMMER STUDENT

NEC Native Education College is the largest private Indigenous College in BC, working with First Nations and Indigenous organizations to deliver programs in locations throughout British Columbia. We strive to combine academic excellence with a strong commitment to First Nations community-based education and the best practices of adult education.

Duties:

Building Operation and Maintenance:

- routine and scheduled interior cleaning operations
- minor repairs to the buildings and equipment
- maintain exterior grounds in a clean and tidy manner
- move furniture, equipment, and supplies
- set up rooms for rental and events
- help ensure proper and efficient operation of all building equipment and systems (mechanical, electrical, and plumbing)

Qualifications:

- Able to carry out duties noted above and similar work experience will be considered an asset
- Registered as a full-time student in 2022-23 academic year
- Intend to return to school on a full-time basis next academic year
- 35 years of age maximum (to meet eligibility requirements)
- Canadian citizen, permanent resident and off-reserve Aboriginal (status or non-status Indigenous, Inuit or Metis)

Terms:

Appointment to this full-time position *(ending August 31, 2023) will require a formal criminal record check, the details of which may preclude an offer of employment being finalized This position is open to male and female applicants. Preference will be given to qualified Indigenous applicants. *This position would be funded through the Aboriginal Community Careers Employment Services Society (ACCESS). NOTE: This position may be scheduled to work some weekends.

Closing Date:	UNTIL FILLED
Start/End Date:	May 15 th , 2023
Hours:	35 hrs/wk, 7 hour shifts as needed
Salary:	\$18/hr

Application Details:

Please submit your resume, contact information for three references from related work experience and a cover letter outlining your interest and detailing how you meet the above qualifications. NEC encourages applications from members of equity-seeking groups. Only short-listed applicants will be contacted. Address your application to:

Hiring Manager
NEC Native Education College

285 East 5th Avenue
Vancouver, BC V5T 1H2

E-mail: [hiring@necvancouver.org](mailto: hiring@necvancouver.org)