

Casual Instructor

Information Technology Support Technician
Online Synchronous Delivery

NEC Native Education College is a large private Indigenous college in Vancouver and works with First Nations and Indigenous organizations to deliver programs in locations throughout British Columbia. NEC works to strengthen Indigenous communities through accredited programs that lead to employment and higher learning. NEC seeks one casual instructor to teach courses in the ITST Certificate Program. Please refer to our website for more program information.

Reporting to the Program Coordinator of the Information Technology Support Technician Certificate program, the instructor will provide student support, teach courses on both hard skills and soft skills required for the Tech Industry for the Winter and Spring semesters, and contribute to student success through curriculum development and enhancing the NEC learning management system (Moodle). Responsibilities include:

- Planning, facilitating, and delivering technical content for CompTIA A+, Core 1 & 2 certification exams.
- Creating a safe and respectful learning environment that simulates a professional workplace.
- Providing real-world work scenarios to prepare students for their next career steps.
- Offering individual tutoring support to participants with learning challenges and implementing interventions for behavioral issues.
- Integrating trauma-informed practices to create a supportive and understanding learning environment.

Preferred Qualifications:

- Minimum requirement of relevant education (B.Ed., M.Ed., or the Provincial Instructors Diploma, or a comparable post-secondary diploma/degree)
- CompTIA A+ certification or equivalent, an asset.
- Comfort with various types of software, including LMS platforms,
- Excellent communication skills (verbal, written, and computer).
- Knowledge of Indigenous Peoples' values, communities, and instructional methodology.
- 2 to 3 years of facilitation or teaching experience, preferably with participants aged 18+.
- Customer or technical training and/or support experience, demonstrating a championing attitude toward the success of our students.
- Trauma-informed practices to create a supportive and understanding learning environment.
- Comfortable working online and adapting to a hybrid teaching environment.

Terms:

Appointment to this casual contract position will require a formal criminal record check, the details of which may preclude an offer of employment being finalized. Preference will be given to qualified Indigenous applicants. NEC encourages applications from members of equity-seeking groups.

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| Closing Date: | Open until filled. |
| Start/End Date: | February 2, 2024 – March 22, 2024 |
| Days of Work: | 25 hours/week |
| Salary: | \$38.41/hour (as per Collective Agreement) |

Application Details:

Please submit your resume, names of three references from related work experience, and a cover letter outlining your interest and detailing how you meet the above qualifications. Only short-listed applicants will be contacted. Address your application to:

Hiring Manager
NEC Native Education College

285 East 5th Avenue
Vancouver, BC

E-mail: hr@necvancouver.org
V5T 1H2